

TOWN OF LANESBOROUGH SELECTMEN'S MEETING  
Submitted by Diane Stevens, Town Secretary  
July 11, 2016

Present: Mr. Robert Ericson  
Mr. Henry Sayers  
Mr. Paul Sieloff, Town Manager

Absent: Mr. John Goerlach, Chair

Warrants: Warrant Signed

The meeting was opened by Robert Ericson at 6:00 p.m.

Public Comment

Prudence Barton of Kessler Road came before the Board with concerns about the Narragansett Causeway project. Mrs. Barton presented the Board with a copy of her and her husband, Robert's concerns.[#1] Mr. Sieloff asked the Town Secretary to forward a copy to Selectmen Chair, John Goerlach, who could not attend the meeting and to a possible appraiser for the project. Mr. Sieloff stated that he has met with the abutters to the project and has spoken to an appraiser who will be presenting him with a possible contract tomorrow. Assistant Harbormaster Jack Hickey came before the Board regarding jet ski issues on Pontoosuc Lake. Mr. Hickey presented suggested action items for the Board's review. [#2] Mr. Hickey believed it is necessary to outline and document who is responsible for which situations and that residents have a responsibility to notify Town Government, local and Environmental Police and the Pittsfield Police as well about any incidents. Mr. Hickey would like to contact the owner of the island regarding the posted no trespassing signs and jet skiers trespassing on the property. Mark Fischetti stated that the matter has improved since the last meeting and he is grateful to the Board for their help. Mr. Hickey would like to encourage the Environmental Police to be more of a presence and would like to contact local representatives if necessary. Mr. Ericson asked if the Environmental Police are available in the evening and would like to try to get the Pittsfield Police to get involved and not overlap with patrolling times with the Environmental Police. Mr. Sayers stated the Lanesborough Police Department is patrolling regularly. Mr. Hickey thanked the Board for their time. Mr. Ericson wanted to commend resident David Vogel who coached a U.S. team to gold in Munich, Germany last month in the third Open German Championship in Wastewater Technology. Mr. Ericson also wanted to commend Michael Maloy of Donovan Construction who was the contractor demolishing a home on South Main Street that came upon a honey bee hive in the structure. Mr. Maloy's proactively worked with a rehabilitation center in Williamstown who retrieved more than 150,000 honey bees from the site. Mr. Sieloff introduced Cory Willey to the Board. Mr. Willey is the new reporter for the Berkshire Courier.

Permit(s) / Contract(s) / Use of Town Property or Notification to Town of Community Event / Appointment(s)

**Notification to Town of Community Event – Berkshire Running Center**

Mr. Sieloff presented the Board with an application for their review and approval for the Ramblewild Half Marathon on October 9, 2016. Mr. Sieloff stated that the application was endorsed by all appropriate Town departments with conditions from the Police Department and the Board of Health that a detail officer would need to be secured for the event and food permits would need to be secured if food was being served. Motion 16-103. Motion made by Henry Sayers to approve the Notification to Town of Community Event for Berkshire Running Center for the Ramblewild Half Marathon on October 9, 2016 with conditions from Police Department and Board of Health, seconded by Robert Ericson, Motion carried 2-0. [#3]

**Energy Committee Appointment – Kevin Towle**

Mr. Sieloff informed the Board that Mr. Towle attended the recent Energy Committee's meeting and is interested in serving on the Committee. Motion 16-104. Motion made by Henry Sayers to approve the appointment of Kevin Towle to the Energy Committee, seconded by Robert Ericson. Motion carried 2-0. [#4]

#### Request for Special Legislation for Narragansett Causeway

Mr. Sieloff stated that this is part of the State's criteria for the project. Mr. Sieloff presented the Board with letters to Senator Benjamin Downing and State Representative Gailanne M. Cariddi for their signatures. [#5] Mr. Sieloff stated that he had spoken with Mr. Goerlach who will sign the letters on Wednesday. Motion 16-105. Motion made by Henry Sayers to petition the General Court, pursuant to the provisions of Article 97 of the Amendments to the Constitution of the Commonwealth, and in accordance with the vote taken under Article 1 of the February 23, 2016 Special Town Meeting, for special legislation relative to certain parcels of land owned by the Commonwealth of Massachusetts necessary for the Narragansett Avenue bridge project, seconded by Robert Ericson. Motion carried 2-0. [#6]

#### Announcement of Committee Vacancies

Mr. Ericson read the list of committee vacancies aloud and asked anyone who is interested to kindly contact the Town Clerk. Mr. Ericson stated that there is no longer a vacancy on the Energy Committee with the appointment of Kevin Towle. [#7]

#### Proposed Electrical Energy Contract

Mr. Sieloff presented the Board with copies of the contract for their review. Mr. Sieloff stated that the Energy Committee interviewed the company who is presenting the contract and is supportive of their proposal. Mr. Sieloff asked the Board members if they were comfortable having Mr. Sieloff work with Mr. Ericson, as Chair of the Energy Committee, and have him sign the contract on behalf of the Town. Mr. Sayers asked if this was for Town buildings. Mr. Sieloff said it was exclusively for municipal buildings and is separate from the residential aggregate contract. Motion 16-106. Motion made by Henry Sayers to approve the three (3) year contract with details to be determined by Mr. Sieloff and Robert Ericson as Chair of the Energy Committee, seconded by Robert Ericson Motion carried 2-0. [#8]

#### Additional road projects for approval

Mr. Sieloff presented the Board with a letter from the DPW Director dated July 11, 2016 with a list of additional road projects for their review and approval. Mr. Sieloff stated that Meadow Lane and Putnam Road are in poor condition and he would like the Board to approve the paving of these roads. Mr. Sayers and Mr. Ericson would like to approach the State to see about paving a portion of Rockwell Road and a portion of North Main Street. Mr. Ericson would like to send a letter to the State. Mr. Sieloff will check with the DPW Director about sending a letter to the State. Mr. Sayers stated that there is a resident seeking to have the portion of Old State Road paved that was not finished with last year's paving projects. Mr. Sieloff will check with the DPW Director on this. Mr. Sayers and Mr. Ericson were concerned about other roads within the Town. Mr. Sieloff stated that he would give a road ratings list to the Board and continue the matter to the next meeting. Motion 16-107. Motion made by Henry Sayers to approve the list of additional road projects as presented in a letter from DPW Director William Decelles dated July 11, 2016, seconded by Robert Ericson. Motion carried 2-0. [#9]

#### Quarterly review of Board's Open Projects List

Mr. Sieloff stated that this matter will be continued to the next meeting for review by all Board members. [#10]

#### Narragansett Causeway appraiser agreement

Mr. Sieloff stated that he had not yet received the proposed agreement and would like to continue this item until the next meeting. Mr. Sieloff stated that he would contact the Board about possibly having a meeting on Thursday, if necessary, for approval.

#### Materials Bids for FY 2016

Mr. Sieloff presented the Board with DPW Director William Decelles' recommendation for the materials bid award dated July 7, 2016. Motion 16-107. Motion made by Henry Sayers to award the materials bid per DPW Director's letter dated July 7, 2016, seconded by Robert Ericson. Motion carried 2-0. Mr. Sayers would like Mr. Sieloff to provide him with numbers for the bid as they were not reflected in the DPW Director's letter. [#11]

#### Equipment Rentals Bids for FY 2016

Mr. Sieloff presented the Board with DPW Director William Decelles' recommendation for the equipment rental bid award dated July 7, 2016. DPW Director Decelles' letter to the Board stated that only 1 bid was received for the equipment rental and recommended that the Town not award this bid but solicit price quotes for equipment rental on an as needed basis. The Board agreed with the DPW Director's recommendation. [#12]

#### Landfill Monitoring Contract

Mr. Sieloff informed the Board that he had spoken with Stantec Consulting Services, Inc. and the Board's recommended changes from their prior meeting were made to the contract. Motion 16-108. Motion made by Henry Sayers to approve the Landfill Monitoring Contract with Stantec Consulting Services, Inc. as presented and authorize Mr. Sieloff to execute the contract on behalf of the Town, seconded by Robert Ericson. Motion carried 2-0. [#13]

#### Charter Communications

Mr. Sieloff stated that there was a mailing from Charter to all of its current subscribers. Mr. Sieloff stated that broadband work is continuing within Town. Mr. Sieloff stated that he is going to invite a representative from Charter to attend the Board's next meeting. Mr. Sieloff stated that there is a letter on the front page of the Town's website for residents' information. Mr. Sayers and Mr. Ericson would like the letter to be posted here at Town Hall and the Post Office. Mr. Sayers would like to know where their coverage will be as he believes it will not be 100%. Mr. Ericson would like it depicted on a map. Ron Tinkham came before the Board with concerns about the recent letter that was sent to Charter's current subscribers that on August 2nd residents will not have service if new boxes were not obtained. Mr. Tinkham believed it would be good to have Charter come to the next meeting to answer all questions and get a full schedule of necessary equipment upgrades and prices. Mr. Sayers agreed with Mr. Tinkham and stated these will be questions posed at the next meeting. [#14]

#### Janus Property Easement

Mr. Sieloff stated that the surveyor is still working with the engineer on this project and would like to continue this item until the next meeting.

#### Plan Semi-Annual Joint Meeting with Lanesborough Elementary School Committee

Mr. Sieloff asked the Board if they wished to invite the School Committee to attend a meeting to keep the lines of communication open. Mr. Ericson stated that this is vacation season and Mr. Sayers said September would probably be a better time. Mr. Sieloff stated that he would contact the Committee's Chair to try to schedule a meeting.

#### Assistant Inspector of Buildings position

Mr. Sieloff informed the Board that there has been interest in the position from Jonathan Flagg, the candidate that applied for the Building Inspector position that was ultimately given to the Town's Assistant Inspector Rick Reid. Mr. Sieloff stated that he has received inquiries from other interested parties and would like to continue this matter to the next meeting for a discussion with all Board members. Mr. Sieloff informed the Board that the new hours for the Building Inspector will be Mondays from 5 p.m. to 8 p.m. Mr. Sieloff stated that they will reassess the office hours at end of year and may possibly reduce them to 5 pm. to 7 p.m. These hours will be posted at Town Hall and on the Town's website.

#### Other business which could not have been reasonably foreseen within 48 hours of the meeting.

Mr. Sieloff presented the Board with Road Opening Permits from Broadband Access Services, Inc. for work in connection with Charter Communications. Mr. Sieloff stated that the DPW Director spotted this company working in Town and informed them that they needed to file permits. The DPW Director created a memorandum for each application with his conditions. Motion 16-108. Motion made by Henry Sayers to approve the Road Opening Permits of 660 North Main Street, Bailey Road to 33 Victoria Lane, and 844 North Main Street, with the conditions listed on DPW Director Memorandums dated July 11, 2016, seconded by Robert Ericson Motion

carried 2-0. Mr. Ericson asked if there will be police details on job sites. Mr. Sieloff stated there will be if necessary. [#15]

#### Selectmen's Items

Mr. Ericson stated that the Energy Committee met last week and gave the Board a summary of the progression of projects throughout the Town.

#### Town Manager Report

Mr. Sieloff stated that there will be a change in the Tax Collector's office hours in that she will no longer be open to take payments on Tuesdays. The Tax Collector does not work on Tuesdays but the after-hours drop box is always available. Mr. Sieloff stated that the Town will be flexible until the new schedule is known to residents. Mr. Sieloff stated that it will be readdressed if there are issues.

Mr. Sieloff announced that Sunday, July 17<sup>th</sup> is the Fire Department's Annual Town Picnic from 11 a.m. to 3 p.m. Mr. Sieloff stated that there will be a softball game and activities and all residents are welcome. The blood mobile will also be on site for those who wish to donate.

#### Approve Minutes

Motion made by Henry Sayers to approve the Minutes of June 27, 2016, seconded by Robert Ericson. Motion carried 2-0.

#### Adjournment

Motion to adjourn meeting made by Robert Ericson, seconded by Henry Sayers. Motion carried 2-0. Meeting adjourned at 7:13p.m.

#### Footnotes:

- [#1] List of Concerns from Mr. & Mrs. Robert Barton – Narragansett Avenue Causeway Project
- [#2] Suggested Action Items – Assistant Harbormaster Jack Hickey
- [#3] Notification to Town of Community Event – Berkshire Running Center
- [#4] Lanesborough Citizen Interest Form – Kevin Towle – Energy Committee
- [#5] Letter to Senator Benjamin Downing & State Representative Gailanne Cariddi – Narragansett Avenue Causeway Project
- [#6] Board of Selectmen legislative language – Narragansett Avenue Causeway Project
- [#7] Committee Vacancy List
- [#8] Proposed Electric Energy Sales Agreement – Engie Resources, LLC
- [#9] DPW Director Additional Street Listing
- [#10] Open Projects List – Board of Selectmen
- [#11] DPW Director Recommendation – Materials Bid
- [#12] DPW Director Recommendation – Equipment Bid
- [#13] Proposed Landfill Monitoring Contract
- [#14] Charter Communications Correspondence
- [#15] Road Opening Permits (5 Williamstown Road, 445 North Main Street, 660 North Main Street, Bailey Road to 33 Victoria Lane, 844 North Main Street)